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Swine Parish Council

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Minutes of the of Swine Parish Annual Meeting held on 6th February 2020
in St. Mary's Church Vestry

Attendance: Cllrs Y Wilkinson, E McMullen, A Thompson, G Bloom and J Mackereth

1. **Public participation:** one member of the public in attendance (P Thompson)
2. **Apologies:** Cllrs D Oliver and A Hunter
3. **Approval of minutes:** Minutes of the meeting held on 7th November 2019 and the extraordinary meeting held on 15th January 2020 were read and approved
4. **Police Crime Report:** Reports for November, December and January were circulated and read.
5. **Clerk's Report:** Still nothing from East Riding of Yorkshire Council regarding the smoke nuisance. Clerk will make one last attempt to contact the officer responsible. Clerk is booked onto the New Clerks' Conference in Harrogate on 11th March as approved at the extraordinary meeting
6. **Correspondence:** No correspondence to circulate
7. **Finance:**
 - a. Clerk informed Councillors that Zurich Insurance renewal became due on 1st January 2020, but that the renewal notice had been sent to the previous Clerk. Clerk had spoken to Zurich to clarify the situation and to confirm that the Parish Council would be meeting on 6th February. Clerk had explained to Zurich that approval of the renewal premium would be sought at the meeting and subject to such approval payment would be forwarded as soon as possible. Approval given to the premium of £224 but it was queried as to whether quotes should be sought from other companies ahead of next year's renewal becoming due.
 - b. The Clerk was still unable to provide an up to date bank balance as no current bank statement had been received. The Clerk suggested that there may be something wrong with Lloyds' system as this issue seems to be tied in with the change of correspondence address (no statement received since June 2019). The Clerk has

spoken to Lloyds Business Banking and they say the account is very old and outdated as they couldn't access it on their system to determine if/where any recent statements have been sent. They suggested opening a new style account and the Clerk spoke to their new business team. To open a new account the Clerk would need to call them with details of Chair and all signatories (d.o.b, nationality, details of last 3 years' addresses) but any signatories need to be aware that this may involve their name going through a credit check. As the Parish Council turns over less than £50,000 pa the account would still be free (no charges) but there would need to be a physical transfer (write out a cheque for the balance in the "old" account and pay it into the "new" account as they can't do an electronic transfer for the reasons above). The Clerk would need authorisation to be able to do it, although once authorised Lloyds would be able to deal with just me to open the account. Councillors were unsure as to whether this course of action was really necessary, and asked that the Clerk visit the local branch to discuss the issue.

- c. The Clerk confirmed that the demand for the agreed precept had been submitted to East Riding of Yorkshire Council and that confirmation had been received that the amount of £500 will be paid into the Parish Council's account on 30th April 2020
- d. The Clerk raised the issue of expenses. It was pointed out that the previous Clerk claimed the sum of £50 twice yearly. Councillors checked how long the current Clerk had been in post (since May 2019) and decided that the sum of £100 be paid. It was agreed that the Clerk keep some kind of record of the amount of time spent on council work and that this amount be discussed further at a future meeting.

8. **Date of Next Meeting:** 14th May 2020

9. **Other Business:** Cllr Wilkinson mentioned that she had spoken to the Environmental Department of East Riding of Yorkshire Council (Johnathan Smith) regarding bags of rubbish dredged out of the ditches. She had been advised that they would be speaking to Foxtons who farm the land involved. There was general concern about local crimes occurring but no-one being notified until long after the event. The Clerk was asked to speak to the local PCSO to establish whether there was any way of the Parish Council receiving notifications sooner.

Meeting closed at 7.50pm

Signed:

Date: