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Swine Parish Council

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Minutes of the of Swine Parish Annual Meeting held on 8th August 2019 in St. Mary's
Church Vestry

Attendance: Cllrs Y Wilkinson, D Oliver, E McMullen, A Thompson, G Bloom
and J Mackereth

1. **Public participation:** One member of the public in attendance, P Thompson
2. **Apologies:** Cllr A Hunter
3. **Approval of minutes:** Minutes of the meeting held on 9th May 2019 were read and approved
4. **Police Crime Report:** Reports for June and July were circulated. It was noted that there had been one crime in Swine (affecting Cllr Hunter) and that there had also been a few issues in Coniston.
5. **Clerk's Report:** The Clerk explained to the meeting that correspondence had been sent to East Riding of Yorkshire Council regarding the smoke nuisance issues raised at the May meeting, and that a telephone response had been received. ERYC are not keen on anonymous referrals as this makes it difficult to fully investigate who is affected by issues, although they do respect complainants' wishes for confidentiality. A visit to the offending property was promised but despite the Clerk making several phone calls to ERYC no follow up information had been received. The Clerk will continue to chase this and report any new information to the next meeting.
6. **Correspondence:** The Clerk has received emails from East Riding of Yorkshire Council regarding a National Highways and Transport survey and the need to review the Community Emergency Plan.
7. **Finance:**
 - a. The Clerk reported that there was no need to reissue the £60 cheque to the PCC from May 2018 as this has now been presented at the bank and paid out. It was discussed as to when rent for 2019/20 was due and it was agreed to check back on previous minutes as to when last year's had been agreed. It was also pointed

out that the £60 fee paid last year was thought to be for 2 years' room hire. The Clerk agreed to check this ahead of the next meeting.

- b. Cheques were issued for £48.00 and £107.99 payable to SLCC in respect of membership fees and book purchase respectively.
- c. A new bank mandate form was completed to add Cllrs Y Wilkinson and E McMullen as signatories for cheques, to remove P Thompson as a signatory and also to amend the name and address for the Clerk. It was agreed that Cllrs Y Wilkinson and E McMullen would meet the Clerk at the bank at 2pm on 29th August with the necessary identification documents to enable the changes to be made.
- d. Opening balance at the bank as at 1st April 2019 was £1,243.59 (including the £60 cheque from the last financial year). There has been a receipt of the £500 precept from East Riding of Yorkshire Council and cheque for £20 to the outgoing Clerk, £295 for the top up of salt bins and £60 for room hire have been presented. Balance at the bank as at 10th June 2019 was £1,368.39

8. **Other Business:** Time was spent completing the National Highways and Transport survey. The Clerk will submit the replies online. The review of the Community Emergency Plan was completed and will be submitted to ERYC. Meeting closed at 8.45pm

Date of next meeting: 7th November 2019

Signed:

Date: