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Swine Parish Council

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Minutes of the of Swine Parish Annual Meeting held on 7th November 2019
in St. Mary's Church Vestry

Attendance: Cllrs Y Wilkinson, D Oliver, E McMullen, A Thompson, G Bloom, A Hunter and J Mackereth

1. **Public participation:** No members of the public in attendance
2. **Apologies:** no apologies
3. **Approval of minutes:** Minutes of the meeting held on 8th August 2019 were read and approved
4. **Police Crime Report:** Reports were circulated and read.
5. **Clerk's Report:** The Clerk has still heard nothing from East Riding of Yorkshire Council regarding the smoke nuisance. It was reported that there had been some minor changes to the electoral roll, and copies were circulated to the councillors.
6. **Correspondence:**
 - a. The Clerk had received a number of emails from East Riding of Yorkshire Council, many of which related to general updates and newsletters and which were fairly long documents and were time consuming and expensive to print out. The clerk asked if councillors were willing to provide email addresses so that future documentation could be sent electronically rather than hard copies being made. Email addresses are now held for all councillors with the exception of Cllr Hunter.
 - b. It was agreed to submit a "nil" return to East Riding of Yorkshire Council's survey of rough sleepers.
 - c. East Riding of Yorkshire's recommended Code of Conduct was distributed and it was agreed to adopt and follow this.
 - d. The Members' Allowance survey was completed.
 - e. The Joint Access Forum and East Riding of Yorkshire Council newsletters were circulated for councillors to read at their leisure.

7. Finance:

- a. The Clerk reported that the £60 fee paid last year was definitely for 2 years' room hire. The question was asked as to whether payment was now due. It was agreed that payment should be made next May for 2019/20 and 2020/21 (1 year in advance, 1 year in arrears)
- b. The Clerk was unable to provide an up to date bank balance as no current bank statement had been received.
- c. A cheque was issued for £22.50 in respect of the Remembrance Day wreath from the Royal British Legion.
- d. The precept demand was briefly discussed, although no forms had yet been received from East Riding of Yorkshire Council. Councillors agreed that the demand should remain at £500.

8. Lambs Educational Foundation:

Cllr Oliver reminded everyone that the foundation had originally been set up to help local children purchase books/uniform. As it has been a significant length of time since there have been any applications to the Foundation she asked for the councillors' feelings as to whether the Foundation should be closed, although there is a requirement to keep a minimum of £200 in the fund. Cllr Wilkinson asked what would happen to the money if this happened, and Cllr Mackereth suggested that bibles be purchased for the Christingle service and any children in Swine Parish. Cllr Mackereth also suggested increasing the amount offered from £20 to £50 for those children going to college/university. As it is only necessary to have an annual meeting of the Foundation trustees it was decided to continue.

9. **Other Business:** As Cllr Hunter was absent from the previous meeting the Acceptance of Office and Declaration of Interests forms were completed by him. Meeting closed at 8.00pm

Date of next meeting: 6th February 2020

Signed:

Date: